

Repair Camera Workshop

Please fill in the necessary details and print this document and send a copy with your camera/equipment. Unless we request it, there is no need to send accessories, such as media cards, but if you do please make a note of them here. If your camera uses non-standard, camera specific batteries please include them.

Your details

Full name:

Daytime telephone number(s):

email address:

Return shipping address:

Make and Model of Camera/Equipment and Accessories Included:

Description of the problem (as much detail as possible):

General packaging instructions

Wrap the camera in a polythene bag, then place into a strong cardboard box with wrapping around the equipment to ensuring it is firmly packed. Please print the address label for CRW (Camera Repair Workshop) on page 2, and attach to your parcel.

Insurance

Ensure that the equipment is adequately covered by insurance for loss or damage whilst in transit. We recommend 1st Class Recorded Post or Special Delivery signed for Royal Mail Services.

PLEASE DO NOT USE COURIERS OR DELIVERY SERVICES THAT LEAVE PACKAGES UNATTENDED, ASK FOR SIGNED SERVICES ONLY!!

CRW

Unit 9 Wharfside

Bletchley

MILTON KEYNES

MK2 2AZ

PLEASE DO NOT USE COURIERS AND DELIVERY SERVICES THAT
LEAVE PARCELS UNATTENDED ON DOORSTEPS!!

WE ARE UNABLE TO DESIGNATE A "SAFE PLACE", THE ONLY ENTRANCE
TO OUR PREMISES IS A DOOR ON AN OPEN PATHWAY, WITH NO SHELTER.
COURIERS THAT LEAVE ITEMS OUTSIDE OUR WORKSHOP RISK THEM BEING
WEATHER DAMAGED OR STOLEN.

ROYAL MAIL DELIVERY EMPLOYEES WILL ONLY HAND PARCELS TO THE OCCUPANT,
WHICH IS WHY WE RECOMMEND THEM.